



Summer 2020 Withdrawal and Cancellation Policies as of April 17, 2020

Going into Summer 2020, we realize there are many uncertainties and challenges. We look forward to spending the summer exploring our 12-acre campus, using our pool to gain new swimming skills and build physical fitness, and discovering the world beyond our school through exciting field trips. Given all the information available to us, when it is deemed safe to gather again, we will be running summer programs. When we start back, our summer program may look a little different than in the past, because we want to make sure we are using the best practices to ensure the health and safety of our participants and staff. To that end, we want to share with you our withdrawal and cancellation policies, which have been revised and adapted to meet the specific needs of COVID-19 during Summer 2020. These policies are subject to update.

Withdrawal Policy

If families withdraw, [written notice must be submitted via this form](#) to Cedar River Montessori by the following schedule:

Withdrawal notice submitted fourteen calendar days or more before the first day of any Cedar River Montessori weekly session:

- Refund of the weekly registration deposit and any already paid tuition for that session.

Withdrawal notice submitted less than fourteen calendar days before the first day of any Cedar River Montessori weekly session:

- For any reason - refund of any already paid tuition for that session, except for the summer enrollment fee and weekly registration deposit.
- For medical cancellation (injury, illness, or possible exposure to COVID-19) - refund of the weekly registration deposit and any already paid tuition.

Participants will not be allowed to attend summer program if exhibiting any illness symptoms including fever, cough, congestion, diarrhea, vomiting, etc. A note from your health care provider will not be required this summer for a medical cancellation.



Cancellation Policy

We reserve the right to cancel or modify summer programming or program availability in full or in part (swim lessons, field trips, or other portions) for health reasons or if we cannot reasonably meet health/safety/distancing guidelines set by the State of Washington. If Cedar River Montessori modifies or cancels a program,

- We will make every effort to accommodate you and transfer your balance to another week during Summer 2020.
- If another week cannot be found, you may choose to donate your paid funds to the CRMS Community Financial Aid fund.
- If neither of these is an option for you, we will refund, including the weekly registration deposit and any already paid tuition.

Summer 2020 Billing Dates

- June 15 - Billing for weeks 1, 2, 3
- July 6 - Billing for weeks 4, 5, 6
- July 29 - Billing for weeks 7, 8, 9
- August 24 - Final billing for any outstanding fees

The health and safety of our children remains our top priority, and we hope these changes will help you make the best decisions for your family. Should you have any questions or concerns please reach out to our business office manager, [Rachel Clements](#).